



C I T Y O F
RENO
Memorandum

DATE: October 10, 2025
TO: Mayor and City Council
THROUGH: Jackie Bryant, City Manager
FROM: Tyler Shaw, Agenda Manager
DEPT: City Manager's Office
SUBJECT: 10/22/2025 City Council & Redevelopment Agency Board Meeting Draft Agenda Memo

This memo is intended to provide an overview of the anticipated agenda for the City Council & Redevelopment Agency Board Meeting on Wednesday, October 22, 2025. This is a draft, and agenda items may be revised or removed prior to posting. Additional items not listed in this draft may also appear on the final agenda. The final agenda will be physically posted in compliance with Nevada Revised Statutes (NRS) 241.020(3) (notice of meetings) at Reno City Hall, 1 East First Street, Reno, Nevada 89501. In addition, the final agenda will be electronically posted in compliance with NRS 241.020(3) at Reno.gov, and NRS 232.2175 at notice.nv.gov/.

City Council Meeting

A Introductory Items

A.1 Pledge of Allegiance

A.2 Roll Call

A.3 Public Comment

A.3.1 Public Comment

A.4 Approval of the Agenda (For Possible Action) – 22 October 2025

A.5 Approval of the Minutes

A.5.1 Reno City Council - Regular - September 24, 2025 at 10:00 AM (For Possible Action)

B Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. Any items pulled from the consent agenda will be heard at the discretion of the presiding officer.)

B.1 Staff Report (For Possible Action): Approval of Privileged Business License - On-Premises Alcohol (New) - Karajillo & Co, Rene Preciado, Sergio Romero, 50 North Sierra Street, Unit 1A. [Ward 1]

Summary:

This is an application (R166411Q-APP-2025) by Karajillo & Co for on-premises alcohol. The business is located at 50 North Sierra Street, Unit 1A in Ward 1 (Exhibit A) and the zoning designation is Mixed-Use Downtown Riverwalk District (MD-RD). Planning comments note that a restaurant with alcohol service is an allowed use in this zone and 24-hour operation is permitted. Staff recommends that Council approve the privileged business license application.

B.2 Staff Report (For Possible Action): Approval of Privileged Business License – Dining Room Wine and Beer (New) – Los Tres Toritos, Guillermo Estrada, 1925 Silverada Boulevard. [Ward 1]

Summary:

This is an application (R166409Q-APP-2025) by Los Tres Toritos for dining room wine and beer. The business is located at 1925 Silverada Boulevard in Ward 1 (Exhibit A) and the zoning designation is General Commercial (GC). Planning comments note that a restaurant with alcohol service is an allowed use and may operate from 6:00 a.m. to 11:00 p.m. Staff recommends that Council approve the privileged business license application

- B.3 Staff Report (For Possible Action): Approval of Privileged Business License – On-Premises Wine and Beer, Cabaret (New) – House of RA, Alejandro Amezcua, Cammi Amezcua, Rebecca Amezcua, 460 South Wells Avenue. [Ward 3]

Summary:

This is an application (R166305Q-APP-2025) by House of RA for on-premises wine and beer and cabaret activity. The business is located at 406 South Wells Avenue in Ward 3 (Exhibit A) and the zoning designation is General Commercial (GC). Planning comments note that alcohol service is an allowed use and the business may operate from 6:00 a.m. to 11:00 p.m. Additionally, accessory live entertainment is permissible inside from 10:00 a.m. to 11:00 p.m. with all doors and windows closed after 10:00 p.m. Outdoor live entertainment is not allowed due to proximity to residential zoning. Staff recommends that Council approve the privileged business license application.

- B.4 Staff Report (For Possible Action): Approval of Privileged Business License - Package Alcohol (New) - 7-Eleven Store #42412A, Richard Haley, Lisa Haley, 7715 N Virginia Street. [Ward 4]

Summary:

This is an application (R166322Q-APP-2025) by 7-Eleven Store #42412A for package alcohol. The business is located at 7715 N Virginia Street in Ward 4 (Exhibit A) and the zoning designation is Mixed-Use Suburban (MS). Planning comments note that a convenience store with packaged alcohol is an allowed use in this zone and 24-hour operation is permitted through LDC24-00026 (Exhibit B). Staff recommends that Council approve the privileged business license application.

- B.5 Staff Report (For Possible Action): Approval of Privileged Business License – Restricted Gaming (New) – Golden Route Operations db at X-Golf Reno, Lucas Gums, 13925 South Virginia Street, Unit 234. [Ward 6]

Summary:

This is an application (R166530G-APP-2025) by Golden Route Operations doing business at X-Golf Reno for five slot machines. The business is located in Ward 6 (Exhibit A) and the zoning designation is Mixed-Use Suburban (MS). Planning comments note that restricted gaming as an accessory use is an allowed use in this zone and permitted to operate from 6:00 a.m. to 11:00 p.m. Nevada Gaming Commission approval attached (Exhibit B). Staff recommends that Council approve the privileged business license application.

- B.6 Staff Report (For Possible Action): Approval of Privileged Business License – Cabaret (Change of Description) – Longboards Pizza SR, Jonathan Hurst, 15435 Wedge Parkway, Unit 120. [Ward 6]

Summary:

This is an application (R155818Q-AMD-2024a) by Longboards Pizza SR for a change of description to add cabaret activity. The business is located at 15435 Wedge Parkway, Unit 120 in Ward 6 (Exhibit A) and the zoning designation is Wedge/Dorostkar/Duxbury/Peigh Specific Plan (WDDP SP). Planning comments note accessory live entertainment is an allowed use and is permissible inside from 10:00 a.m. to 11:00 p.m. with all doors and windows closed after 10:00 p.m. Outdoor live entertainment is not allowed due to proximity to residential zoning. Staff recommends that Council approve the privileged business license application.

- B.7 Staff Report (For Possible Action): Approval of Privileged Business License – Wholesale Alcohol (New) – Franco Wine, Robert Davies, Not in City.

Summary:

This is an application (R166258Q-APP-2025) by Franco Wine for wholesale alcohol. The business is based in Las Vegas, Nevada and currently holds a Nevada State Liquor Wholesaler’s license (Exhibit A). Staff recommends that Council approve the privileged business license application.

- B.8 Staff Report (For Possible Action): Award of contract to Schell Creek Construction, Inc. for the Reno Event Center Bollards project in the amount not to exceed \$860,000. (Two-thirds majority voting requirement) (Capital Projects Room Surcharge Fund) [Ward 1]

Summary:

The Reno Event Center hosts large events that are attended by thousands of people. To enter the venue, attendees queue along the sidewalk on University Way to the entrance and box office on E 4th Street. During events traffic control is set up adjacent to the Reno Event Center to protect attendees and typically blocks at least one lane of traffic on University Way and one west-bound lane of traffic on E 4th Street. To improve safety of attendees at events and reduce the need to take travel lanes for traffic control, the Capital Project Surcharge Advisory Committee prioritized and approved funding to install bollards along University Way and E 4th Street adjacent to the Reno Event Center.

Staff received and opened bids on September 25, 2025. Schell Creek Construction, Inc. submitted the best bid pursuant to the requirements established in Nevada Revised Statute (NRS) Chapter 338. This project is included in the City’s Capital

Improvement Plan (CIP) for fiscal year (FY) 25/26. Work is scheduled to begin in November and is expected to take two months to complete.

On September 30, 2025, the Capital Projects Surcharge Committee authorized up to \$860,000 from the Capital Project \$2 Room Surcharge Tax Fund for construction of bollards at the Reno Event Center.

Staff recommends Council award the contract to Schell Creek Construction, Inc. for Reno Event Center Bollard project in an amount not to exceed \$860,000 which includes \$79,377.40 in contingency.

- B.9 Staff Report (For Possible Action): Approval and Renewal of the Lockton Companies Consultant/Broker Contract for the purpose of receiving consultation and assistance in administering the group health benefit plan and the supplemental benefit plan for public safety retirees in the amount of \$92,700 for a period of one year. (Self-Funded Medical Plan)

Summary:

Lockton Companies has served as consultant and broker for the self-funded medical plan since 2016. Their current contract expires on October 31, 2025. The renewal agreement offered by Lockton Companies remains at the same pricing as the previous year. Staff recommends that the contract be renewed for a period of one year with no increase to current costs. The \$92,700 cost will be paid through the Self-Funded Medical Plan.

- B.10 Staff Report (For Possible Action): Acceptance of Affidavit of Special Assessment District Lien Sale, which was to be held on July 22, 2025, but was cancelled due to all delinquent assessments being paid current.

Summary:

On May 21, 2025, Council approved Resolution No. 9380 directing the Deputy City Treasurer (Director of Finance) to give notice of the sale of properties subject to the lien of a delinquent assessment. A certified notice of sale was mailed on June 30, 2025 to all owners and recorded parties of interest. A notice of sale was published in the local paper (Reno Gazette Journal) for three consecutive weeks. The publication occurred on July 3, 2025, July 10, 2025, and July 18, 2025. The sale scheduled for July 22, 2025, was cancelled due to all delinquent assessments being paid current prior to the sale.

- B.11 Staff Report (For Possible Action): Authorization to purchase new firearms for the Reno Police Department from Salt Lake Wholesale Sports and Walther Firearms utilizing the Joinder provision of NRS 332.195 and the Nevada State Contract 99SWC-NV23-15157 in an amount not to exceed \$225,000. (General Fund)

Summary:

The Reno Police Department is transitioning to an updated primary firearm platform for police officers. The transition to an updated primary firearm platform is being brought forward outside of the typical budgeting cycle to enhance officer safety and support effective public safety response. The proposed purchase, in an amount not to exceed \$225,000, is not specifically identified in the budget. However, sufficient funds exist within the department's overall adopted operating budget, and approval of this item will not result in the department exceeding its total budget authority.

- B.12 Staff Report (For Possible Action): Acceptance of Grant Award from the Dave & Cheryl Duffield Foundation to the City of Reno, on behalf of the Reno Fire Department in the amount of \$1,600,000 to support the renovation and expansion of Fire Station 12. (Grant Funds)

Summary:

The City of Reno Fire Department (RFD) has been awarded a grant in the amount of \$1,600,000 from the Dave & Cheryl Duffield Foundation to fund the renovation and expansion of Fire Station 12. The project will expand living quarters, improve operational capacity, and enhance firefighter readiness in Damonte Ranch. Staff recommends that Council accept the grant award and authorize the Fire Chief to sign all necessary documents.

- B.13 Staff Report (For Possible Action): Acceptance of Grant Award from the Department of Veterans Affairs for the Grants for Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces Program for the Fit but not Forgotten (FBNF) and Military to the Mountains (M2M) Veteran Fitness Classes at Evelyn Mount Northeast Community Center (or alternate location) in an amount not to exceed \$25,250.

Summary:

The VA Sierra Nevada Health Care System (VASNHCS), in Reno provides primary and secondary care to a large geographical area that includes 20 counties in Northern Nevada and Northeastern California. Approximately 120,000 Veterans reside in this region, with Reno representing the largest urban area. The Reno campus does not have a pool or gymnasium onsite, and access to fitness equipment is limited to a supervised rehabilitation visit. For that reason, the Parks and Recreation Department applied for and received a grant from the Department of Veterans Affairs for the Grants for Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces Program to continue to provide the Fit but not Forgotten (FBNF) and Military to the Mountains (M2M) Veteran Fitness Classes at the Evelyn Mount Northeast Community Center (or alternate location) in the amount of \$25,250.

- B.14 Staff Report (For Possible Action): Acceptance of donations from the Nevada Military Support Alliance, Nevada Paralyzed Veterans of America, Bay Area Paralyzed Veterans of America, Raiders Foundation and Reno Elks Lodge to support the City of Reno's Annual Military Sports Camp held on September 8-12, 2025 in the total amount of \$15,000.

Summary:

The VA Sierra Nevada Health Care System (VASNHCS) provides primary and secondary care to a large geographical area that includes 20 counties in Northern Nevada and Northeastern California. Approximately 120,000 Veterans reside in this region, with Reno representing the largest urban area. For that reason, the Parks and Recreation Department sought donations to support its annual Military Sports Camp. The Nevada Military Support Alliance, Nevada Paralyzed Veterans of America, Bay Area Paralyzed Veterans of America, Raiders Foundation and Reno Elks Lodge has donated \$15,000. Staff recommends Council accept the donation of \$15,000.

- B.15 Staff Report (For Possible Action): Acceptance of donation from ImpactNV to the Urban Forestry program for the purchase of trees and supplies for planting along Silver Lake Road in the amount of \$7,000. [Ward 4]

Summary:

ImpactNV has offered a private donation in the amount of \$7,000 to the Urban Forestry division of Parks and Recreation for the purchase of trees and supplies to support planting 35 trees along Silver Lake Road. The trees will be planted with the help of volunteers from Swire Coca-Cola on Saturday, November 1, 2025.

- B.16 Resolution No _____ (For Possible Action): Resolution Accepting Streets Quail Grove Drive, Sagemoor Drive, a portion of Mahon Drive, a portion of Elk Ravine Drive, a portion of Quail Falls Drive, Convair Court and a portion of Convair Way, as part of Stonefield Phase 4 – Villages 1C and 3A, FNL18-00016 (APN 568-154-31). [Ward 4]

Summary:

For Council adoption is a resolution accepting the street sections offered for dedication by the Official Plat of Stonefield Phase 4, Villages 1C & 3A, FNL18-00016. The public improvements constructed by Lennar Reno, LLC, a Nevada Limited Liability Company, have been reviewed and approved by staff and may now be accepted by resolution. Staff recommends Council adoption of the attached resolution.

- B.17 Resolution No. ____ (For Possible Action): Resolution approving Major Fund Designations for Fiscal Year 2024/25 required by Governmental Accounting

Standards Board for the City of Reno's Annual Comprehensive Financial Report (ACFR).

Summary:

Each fiscal year the Finance Department identifies the funds to be designated as "major" for financial reporting purposes. Governmental Accounting Standards Board (GASB) Statement No. 34 requires funds meeting certain criteria be designated as major, but also gives Council the authority to designate additional funds as major for reporting consistency issues. Staff recommends Council adopt the attached resolution establishing the General Fund, the Streets Special Revenue Fund, the 2007 Sales Tax Increment Bond Debt Fund, the City of Reno Capital Project Fund, the Sanitary Sewer Enterprise Fund and the Building Permit Enterprise Funds as "major" funds for Fiscal Year 2024/25.

C Department Items

- C.1 Staff Report (For Discussion Only): City of Reno General Fund financial update presentation and discussion. [Finance]

Summary:

This presentation will provide Council with a preliminary overview of the City of Reno's General Fund financial performance for the fiscal year 2024/25 to date. The purpose of this financial update is to offer a preview of the major revenue and expenditure trends, assess the status of the General Fund, and highlight any fiscal challenges as the City moves into the early development of the fiscal year 2026/27 budget.

- C.2 Resolution No. ____ (For Possible Action): Resolution to augment the budget of the City of Reno, Nevada for FY 25/26; and approval of budget revisions for period July 1, 2025 through September 30, 2025. [Finance]

Summary:

The City adopts an annual budget each year. The annual budget is the overall plan for City services for the fiscal year. As we proceed through the fiscal year, the plan changes and evolves requiring resources to be reallocated or added through budget augmentations. Budget augmentations must be adopted by resolution, and information forwarded to the Nevada Department of Taxation for approval. Augmentations of appropriations of a fund which receives ad valorem taxes must be noticed in the local newspaper prior to Council approval. The Augmentations to the General Fund and Street Fund were noticed as required.

- C.3 Staff Report (For Possible Action): Approval of the Amended Investment Policy for the City of Reno and the Redevelopment Agency of the City of Reno, Nevada. [Finance]

Summary:

The City of Reno has revised its Investment Policy to ensure the effective management of public funds. The policy aims to safeguard the City's financial assets while adhering to statutory requirements, optimizing returns, and ensuring sufficient liquidity to meet the City's financial obligations. The policy has been updated to reflect recent changes in the Nevada Revised Statutes (NRS) and to limit risk in certain investment vehicles. The changes will not have an immediate impact to existing investments held by the City. The policy was approved by the City's Financial Advisory Board (FAB) at their September 11, 2025 meeting.

- C.4 Staff Report (For Discussion Only): Presentation and discussion on the Rapid Rehousing Pilot Program. [Housing and Neighborhood Development]

Summary:

The Rapid Rehousing (RRH) Pilot Program, launched in August 2024 with \$200,000 from contingency funds, provides temporary rental subsidies and supportive services to individuals experiencing homelessness who are on housing waitlists. Implemented in partnership with Volunteers of America (VOA) at the Village on Sage and in coordination with the Reno Housing Authority (RHA), the program ensures participants pay no more than 30% of their income toward rent while receiving case management to maintain housing readiness. This presentation will provide a detailed overview of the program, including outcomes to date, challenges identified, and successes of the program.

- C.5 Staff Report (For Possible Action): Presentation and status update on the Jacobs Glow Plaza and Festival Area Conditional Use Permit (LDC22-00038 & amendment case LDC23-00032) in accordance with adopted conditions of approval for annual report to City Council on the project's operations. [Ward 1] [Development Services]

Summary:

On May 11, 2022, the Reno City Council approved the Jacobs Glow Plaza and Festival Area Conditional Use Permit, allowing for an outdoor venue to hold festivals, concerts, recreation and events. The conditional use permit includes Condition #23, requiring the applicant to present an annual report of the project's operations to the City Council. An annual report was provided to Council last year on November 20, 2024. This agenda item is the required 2025 annual report by the applicant to City Council.

- C.6 Staff Report (For Possible Action) Presentation by the Developer of the status report regarding the Neon Line District Development Agreement. [Ward 1] [Development Services]

Summary:

On October 13, 2021, the Reno City Council adopted Ordinance No. 6610, approving the Neon Line District Development Agreement. The Agreement officially recorded and became effective on November 21, 2022. The Agreement outlines certain financial incentives and regulatory adjustments to create a mixed-use entertainment area in the western portion of downtown Reno. The Agreement outlines that the Developer shall appear before the City Council within one year of the effective date of the Agreement and subsequently every two years afterwards, to review compliance with the terms of the Agreement. The first year review was November 15, 2023 and this is the subsequent two year update.

- D Public Hearings - 10:00 AM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)**

- E Ordinances - Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)**

- F Ordinances - Adoption**

- F.1 Ordinance Adoption – Bill No. 7320 (For Possible Action): Case No. LDC26-00001 (Orrcrest Drive Zoning Map Amendment) - Ordinance to amend Title 18, Chapter 18.02 of the Reno Municipal Code, entitled "Zoning," rezoning a ±2.36 acre site located on the north side of Orrcrest Drive, ±450 east of its intersection with Carson Lane from Large-Lot Residential - 1 Acre (LLR-1) to Mixed Employment (ME); together with matters which pertain to or are necessarily connected therewith. [Ward 4]

Summary:

The attached ordinance is a zoning map amendment from Large-Lot Residential - 1 Acre (LLR-1) zoning district to the Mixed Employment (ME) zoning district. The ±2.36-acre site is located on the north side of Orrcrest Drive, ±450 feet east of its intersection with Carson Lane (555 and 645 Orrcrest Drive. Staff recommends adoption of the attached ordinance.

- G Board, Commission, or Committee Appointments**

- G.1 Staff Report (For Possible Action): Discussion and potential appointment of up to two individuals to the Parks and Recreation Advisory Board (PRAB) from the following pool of applicants, listed in alphabetical order: Jodi Bennett, Lucas Ingvaldstad, Jerry Wager (Reappointment), Darrel Weaver.

Summary:

There are currently two (2) vacancies on the Parks and Recreation Advisory Board (PRAB). Staff received applications from Jodi Bennett, Lucas Ingvaldstad, Jerry Wager, and Darrel Weaver. The term of appointment is for the period of November 01, 2025, through October 31, 2028.

H Mayor and Council

- H.1 City Council Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

I Public Hearings - 6:00 PM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)

J Public Comment (This item is for either public comment on any action item or for any general public comment.)

- J.1 Public Comment

K Adjournment

Redevelopment Agency Board Meeting

A Introductory Items

A.1 Pledge of Allegiance

A.2 Roll Call

A.3 Public Comment

A.3.1 Public Comment

A.4 Approval of the Agenda – 22 October 2025 (For Possible Action)

A.5 Approval of the Minutes

A.5.1 Redevelopment Agency Board - Regular - September 24, 2025 at 10:00 AM (For Possible Action)

B Department Items

B.1 Staff Report (For Possible Action): Approval of the Amended Investment Policy for the City of Reno and the Redevelopment Agency of the City of Reno, Nevada.

Summary:

The City of Reno has revised its Investment Policy to ensure the effective management of public funds. The policy aims to safeguard the City's financial assets while adhering to statutory requirements, optimizing returns, and ensuring sufficient liquidity to meet the City's financial obligations. The policy has been updated to reflect recent changes in the Nevada Revised Statutes (NRS) and to limit risk in certain investment vehicles. The changes will not have an immediate impact to existing investments held by the City. The policy was approved by the City's Financial Advisory Board (FAB) at their September 11, 2025 meeting.

- B.2 Staff Report (For Possible Action): Presentation, discussion, and potential recommendation of preferred rebrand options for Redevelopment Agency Board consideration.

Summary:

The Redevelopment Agency (RDA) is conducting a rebrand to strengthen its visibility, clarify its role in the community, and ensure consistency across all communications. Since April 2025, staff have been working with Resonance Consultancy (Resonance) to develop a new brand and visual identity that reflects the RDA's mission, values, and strategic direction. To date, the project has consisted of several phases including research, stakeholder interviews, a community survey, and design workshops. Based on this input, the Resonance design team has developed two visual identity options that capture different directions for the RDA's brand. At this meeting, the RDA Board is being asked to consider the two visual identity options, review the Advisory Board's recommendation, and provide direction to staff on which visual identity should be finalized. Staff will then work with Resonance to refine the selected option into a complete brand package, including logo, color palette, typography, and usage guidelines.

C Mayor and Council

- C.1 Redevelopment Agency Board Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

D Public Comment

- D.1 Public Comment

E Adjournment